



CITY OF SOUTH EL MONTE

1415 SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540



NOTICE OF VACANCY

TO SERVE AS A COMMISSIONER ON ONE OF THE VARIOUS COMMISSIONS

The City of South El Monte is accepting applications from interested residents wishing to serve on a City Advisory Commission. Applications are now being accepted through **Thursday, March 12, 2026, by 5:00 p.m.**

Position subject to a Live Scan. Terms for the following commissions end January 31, 2026:

- **Advancement for Women and Girls Commission** – One (1) position
The Commission shall act in an advisory capacity to the City Council on all matters pertaining to the advancement of women and girls.
- **Patriotic Commission** – One (1) position
The Commission acts in an advisory capacity to the City Council in all matters pertaining to patriotism and the civic recognition of both active and veteran military personnel.

NOTE: To be considered, you must be a South El Monte resident providing proof of residence, including a driver's license and a utility bill along with the application. Appointment to a commission is contingent upon the clearance of the Live Scan and sufficient proof of residence. Once appointed, the City Clerk's Office will contact you regarding the Live Scan. City employees are not eligible to serve on commissions.

Commission applications may be obtained Monday through Thursday, 7:00 a.m. to 5:30 p.m., at the Reception Desk, City Hall, 1415 Santa Anita Avenue, South El Monte or on the city's website at <https://www.cityofsouthelmonte.org/241/City-Commissions>. Electronic applications will not be accepted. Return application either by mail or drop off to Reception Desk at City Hall.

For further information regarding applications or Live Scan, please contact the City Clerk's office at (626) 579-6540.

Posted: February 26, 2026



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APPLICATION FOR APPOINTMENT TO COMMISSION

The City of South El Monte welcomes your interest to serve on a City Commission. All applicants must be a resident of the City of South El Monte and complete a Live Scan prior to appointment. City of South El Monte employees are **not** eligible to serve as a member on a commission.

Mark which Commission(s) you wish to serve on:

- () Advancement for Women and Girls Commission
- () Community Services Commission
- () Homeless Commission
- () Patriotic Commission
- () Planning Commission

PERSONAL INFORMATION *Please print:*

Name: _____ Address: _____

Years in South El Monte: _____ Home Phone: _____

E-mail Address: _____ Cell Phone: _____

Employer: _____ Work Phone: _____

Occupation: _____ Employer's Address: _____

EDUCATION/TRAINING

High School:

Name/Location	Highest Grade Completed
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University, College, Trade School, or Other:

Name/Location	Major/Degree
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IMPORTANT

The application process will be used to assist the City Council in their selection of appointments. The City Council is not bound by the submittal of an application to make an appointment.

Proof of residence is required, including a California State Issued Driver's License (or California State Issued Identification Card) and a utility bill.

By signing the application, you understand that this document is a public record subject to disclosure upon request, you acknowledge your understanding and commitment as a commissioner, and if appointed, consent to a Live Scan background check, will undergo required AB 1234 Ethics training, and will file a Form 700 Statement of Economic Interests.

Appointment by the City of South El Monte is contingent upon the clearance of the Live Scan and sufficient proof of residence. Should that clearance prove to be unsatisfactory, it may affect your eligibility for appointment or cause for immediate dismissal.

Signature of Applicant: _____ **Date:** _____

I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial, criminal prosecution, or subsequent revocation of commission.

Return completed application to:

Office of the City Clerk
1415 Santa Anita Avenue
South El Monte, CA 91733
(626) 579-6540

The City Clerk's Office will contact you regarding the Live Scan.