



South El Monte Senior Center Eligibility and Code of Conduct

The South El Monte Senior Center promotes the physical, mental, and social well-being of its members. By providing enrichment opportunities through classes, workshops and events, participants can gain knowledge and skills, overcome isolation, gain access to essential services, and enhance their health.

REQUIREMENTS for MEMBERSHIP and ACTIVITY ELIGIBILITY Individuals Must:

- Be 55 years of age or older (please note-due to funding agency regulations, some programs require participants to be of 60 years or older, or a fee may be implemented for participants under the age of 60).
- Provide an emergency contact person whose information is current to date.
- Be able to understand and follow directions.
- Have the cognitive ability to recognize time and space. If an individual does not have this ability, she/he must have an aid, assistant, or caregiver present to accompany and assist them at all times.
- Be able to navigate independently in a manner safe to themselves and others, or if not, have an aid, assistant, or caregiver present to accompany and assist them at all times.
- Be ambulatory with the assistance of a wheelchair or other personal assisted device, and able to provide and maintain any personal assisted devices for ambulation, or if not, have an aid, assistant, or caregiver present to accompany them at all times.
- Be continent of bowel and bladder or be able to self-manage incontinence tissues.
- Practice appropriate hygiene.
- Be able to care for oneself (eating, toileting, etc.), or if not, have an aid, assistant, or caregiver present to always accompany and assist them.

***Please note: The Senior Center and its programs are for senior citizens who are independent and can care for their own personal needs. The center is not a day care facility and has no medical staff on site. Seniors are welcome to bring an attendant or caregiver with them to assist them to enjoy our services and programs. Senior Center staff are not trained caregivers and there should be no expectation that staff will provide caregiving services. Center staff are not responsible for ensuring that participants engage in activities, eat lunch, or stay in the building.**

Code of Conduct

1. Be considerate of others by setting a positive example. Treat others with kindness, courtesy, and respect. Take a moment to greet to others or introduce yourself to a "newcomer." The South El Monte Senior Center operation is dependent on volunteers and encourage you to join the volunteer community. Volunteers and staff should always be treated respectfully.

2. No Sexually explicit language, websites, images, and other materials will be tolerated, which includes:

- Inappropriate sexual behavior on Center property; consisting of sexual advances, requests for sexual favors, physical contact of a sexual nature; or verbal or physical conduct of a sexual nature toward anyone.
- Inappropriate verbal or physical conduct of a sexual nature, which includes but is not limited to the deliberate and the repeatedly making of unsolicited gestures or comments of a sexual nature; the deliberate, repeated display of offensive sexually graphic materials via print, computer, or other electronic device or deliberate verbal or physical conduct of a sexual nature that creates an intimidating, hostile or offensive environment.
- Obscene gestures or discriminatory, harassing, accusatory or inappropriate statements/language referring to race, sex, sexual orientation, age, faith or mental/physical impairment.

3. Refrain from engaging in (or threatening) physical violence, assault, or battery, including but not limited to unwanted/unsolicited harmful touching by the use of hands, arms, feet or legs which may include pushing, kicking, biting, spitting and punching. Acts of retaliation against another member, making him/her experience feelings of fear or uneasiness, are prohibited.

4. Loud obnoxious and/or disruptive behavior will not be tolerated.

5. To preserve the condition of the facility and furnishings, food and beverages are only allowed in designated dining areas, with the exception of the craft room when it is used as an overflow dining space.

6. Please, be considerate of others when using the facility. Keep feet off of chairs, tables, counters, and treat furnishings, facilities and equipment with care. Reclining or sleeping on the furniture is prohibited.

7. When using the Senior Center/Community Center parking lot, please adhere to posted signs.

8. The South El Monte Senior Center is a recreational facility offering programming for individuals, 55 and older, with the ability to independently maneuver through the Center and participate in activities. Individuals must also be able to care for themselves while partaking in Center activities. Center staff will determine if members are required to be accompanied by a care attendant when participating in programs at the Center. Individuals needing assistance (memory impairment, incontinence, wheelchair bound, etc.) may conditionally participate in Center activities with the aid of a care attendant or family member. The care attendant is required to remain on the premises for the duration of the visit at the South El Monte Senior Center. Care attendants meeting the eligibility criteria (55 and older) are encouraged to participate in Center activities. If a member is unable to function independently without a care attendant we cannot accompany them without a care attendant.

9. Possession of a deadly weapon is prohibited at the Senior Center.

10. **Do not attend the Senior Center with illness or fever that could be transmitted to other members.**

Senior Center members returning to the Center in violation of the suspension order will be asked to leave by Senior Center staff. Should this approach be unsuccessful, public safety personnel (Law Enforcement) will be called to protect the safety and welfare of others.

CONSEQUENCES of INAPPROPRIATE BEHAVIOR

The above listed behaviors are considered inappropriate and therefore prohibited in all South El Monte Senior Center programs. Management will determine when behavior is inappropriate and will implement any or all of the following disciplinary actions:

- Verbal discussion between staff and participant, documented in writing.
- Written warning issued to participant from South El Monte Senior Center Management.
- Suspension of South El Monte Senior Center privileges for the remainder of the day on which the incident occurred.
- 2 week up to 90 day suspension from participating in any South El Monte Senior Center activities and programs.
- Ban from attending any South El Monte Senior Center activities and programs.
- Request for assistance from law enforcement in response to dangerous or threatening circumstances or behaviors.

MEMBERSHIP RESPONSIBILITIES

As a member of the South El Monte Senior Center:

- I accept the responsibility of keeping my contact information on this form up to date.
- I am aware that while participating in any physical fitness activity or program at the South El Monte Senior Center, certain risks and dangers may be present.
- I attest to and verify that I have full knowledge of the risks involved in physical fitness activities and that I have obtained approval from my physician to participate in such activities.
- I consent to the South El Monte Senior Center use of photographs and/or videotaping made of participants.
- I acknowledge that I have received and read the South El Monte Senior Center Membership and Activity Eligibility Requirements and fully understand the membership requirements.
- I do hereby release and forever discharge the South El Monte Senior Center agents, employees, and volunteers from any and all actions, causes of actions, liability, claims or demands for or by reason of any damage, loss, or injury which may be sustained by me as a result of my participation at the South El Monte Senior Center.

The South El Monte Senior Center reserves the right to rescind the membership of an individual who cannot satisfy the membership requirements, and/or behavioral policies stated in the South El Monte Senior Center Membership and Activity Eligibility Requirements.