

Gracie Retamoza, Chair  
Mirna Ivette Sanchez, Vice Chair  
Divina Montejano, Commissioner  
Elizabeth Ramirez, Commissioner  
Jacqueline Rubio, Commissioner



Ariana De La Cruz,  
Commission Secretary

**CITY OF SOUTH EL MONTE  
ADJOURNED REGULAR MEETING OF THE  
ADVANCEMENT OF WOMEN AND GIRLS COMMISSION**

**AGENDA**

July 20, 2023, 6:00 PM  
1415 Santa Anita Avenue, South El Monte, CA 91733

**PUBLIC COMMENT**

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/81587936904>

Webinar ID: 815 8793 6904

Or Call In: 1 669 444 9171, when prompted, 81587936904#

**AMERICANS WITH DISABILITIES ACT**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 652-3180 or (626) 652-3121 at least 72 hours prior to the meeting.

**POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES**

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

**VIEWING OF AGENDA PACKETS**

Full agenda packet can be viewed either at

<https://www.cityofsouthelmonte.org/373/Agendas->

[Minutes](#) or in the Community Center during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

**ISSUES RELATED TO AGENDA**

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Ariana De La Cruz, Recreation Manager/Commission Secretary  
Ph (626) 652-3109

**AGENDA BEGINS ON THE FOLLOWING PAGE**

**1. ROLL CALL**

Commissioners: Montejano, Ramirez, Rubio, Vice Chair Sanchez and Chair Retamoza

**2. PLEDGE OF ALLEGIANCE**

Commissioner Ramirez

**3. PRESENTATIONS**

**3.a.** Presentation by Elvia Torres, Chief Executive Officer and Cristal Divas-Guerrero, Outreach Coordinator from SPIRITT Family Services on the services available to Women and Girls

**4. APPROVAL OF AGENDA**

By motion of the Advancement of Women and Girls Commission, this is the time to notify the public of any changes to the agenda, remove items from consent calendar for individual consideration and/or rearrange the order of the agenda.

**5. PUBLIC COMMENT**

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Advancement of Women and Girls Commission, including items on the agenda. Each speaker may speak up to five minutes. Unless a majority of the Commission objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Commission as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Commission shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

**6. CONSENT CALENDAR**

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Advancement of Women and Girls' Commission during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

**6a. CONSIDERATION AND APPROVAL OF THE REGULAR ADVANCEMENT OF WOMEN AND GIRLS COMMISSION MEETING MINUTES OF APRIL 27, 2023**

Staff is requesting approval of Minutes for the April 27, 2023 Regular Advancement of Women and Girls Commission Meeting.

**RECOMMENDED ACTION:** Staff is requesting approval of Minutes for the April 27, 2023 Regular Advancement of Women and Girls Commission Meeting.

**7. GENERAL BUSINESS**

**7a. WOMEN'S EMPOWEREMENT CONFERENCE OPPORTUNITY**

The Advancement of Women and Girls Commissioners can attend any conferences/meetings related to the Advancement of Women and Girls. The proposed Women's Empowerment Conference will be held on Saturday, August 26, 2023 in the City of Buena Park.

**RECOMMENDED ACTION:** Discussion and/or action.

**8. COMMISSIONERS REPORTS, INCLUDING AB 1234 REPORTS**

AB 1234 requires that commission members must briefly report, orally or in writing, on meetings/events attended at City expense (for example, luncheons, city special events, conferences, etc.) at the Advancement of Women and Girls Commission meeting following the meeting/event.

**9. CORRESPONDENCE**

**10. COMMISSIONERS' AGENDA**

**10a. CHAIR GRACIE RETAMOZA**

1. Consideration of hosting a workshop in the fall.

**RECOMMENDATION:** Discission and/or action.

**11. ADJOURNMENT**

Wednesday, October 18, 2023, at 6:00 p.m.

I Ariana De La Cruz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at [www.cityofsouthelmonte.org](http://www.cityofsouthelmonte.org) on this 12<sup>th</sup> day of July 2023.

A. De La Cruz  
Secretary



# Commission Agenda Report

Agenda Item No. 3.a.

**DATE:** July 19, 2023

**TO:** Honorable Chair and Members of the Advancement of Women and Girls Commission

**From:** Ariana De La Cruz, Secretary

**Subject:** Presentation by Elvia Torres, Chief Executive Officer and from SPIRITT Services, on the Services Available to Women and Girls

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**SUMMARY:**

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**DISCUSSION:**

**ATTACHMENT(S):**

None



# Commission Agenda Report

Agenda Item No. 6.a.

**DATE:** July 19, 2023

**TO:** Honorable Chair and Members of the Advancement of Women and Girls Commission

**SUBMITTED BY:** Ariana De La Cruz, Secretary

**SUBJECT:** CONSIDERATION AND APPROVAL OF THE REGULAR  
ADVANCEMENT OF WOMEN AND GIRLS COMMISSION  
MEETING MINUTES OF APRIL 27, 2023

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**SUMMARY:** Staff is requesting approval of Minutes for the April 27, 2023 Regular Advancement of Women and Girls Commission Meeting.

**RECOMMENDED ACTION:** Staff is requesting approval of Minutes for the April 27, 2023 Regular Advancement of Women and Girls Commission Meeting.

**FISCAL IMPACT:**

**DISCUSSION:**

**ATTACHMENT(S):**  
A. Minutes

**CITY OF SOUTH EL MONTE**

**MINUTES**

**REGULAR MEETING ADVANCEMENT OF WOMEN AND GIRLS COMMISSION  
THURSDAY, APRIL 27, 2023 – 6:00 PM**

Ariana De La Cruz, Secretary, called the meeting to order at 6:00 PM

**1. ROLL CALL**

**PRESENT:** Commissioner(s): Montejano, Ramirez, Retamoza, Rubio, and Sanchez

**STAFF PRESENT:** Ariana De La Cruz, Recreation Supervisor, Nancy Rodriguez, Recreation Specialist, and Noelia Saucedo, Senior Recreation Leader.

Zoom was provided for the Public to participate during public comment via teleconference.

**2. PLEAD OF ALLEGIANCE** – Commissioner Divina Montejano led the Pledge of Alliance.

**3. PRESENTATIONS** – None.

**4. APPROVAL OF AGENDA**

A motion was made by Commissioner Retamoza, seconded by Commissioner Rubio to approve the agenda. Motion passed 5-0, by the following vote:

**AYES:** Commissioner(s): Montejano, Ramirez, Retamoza, Rubio, and Sanchez

**NAYS:** Commissioner(s): None

**5. PUBLIC COMMENT**

Ariana De La Cruz, Secretary, opened public comment.

1. Mayor Olmos welcomed commissioners.
2. Councilmember Bojorquez welcomed commissioners.
3. Mr. Larry Rodriguez welcomed the commissioners. He stated that he hopes that Advancement Women and Girls Commission collaborates with Valle School District specifically with the girls in the district.
4. City Manager, Rene Salas welcomed commissioners.



## **GENERAL BUSINESS (CONTINUED)**

### **7.b. Continued**

Ariana De La Cruz, Secretary, provided background information and an overview regarding the grant the city received in the amount of \$25,000 from the California Commission on the Status of Women and Girls Women's Recovery Response for the establishment of a women and girls commission.

The grant funds were utilized to hold several community events with the focus being gathering information from women in the community about how COVID-19 impacted them and what resources they needed to recover and thrive. Surveys were distributed at the community events and posting them on our website and our goal was to reach a broad range of demographics including working women, stay at home moms, and college students.

Chair Retamoza asked if the results of these surveys can be shared with the commission.

City Clerk Donna Schwartz stated that the results of the survey can be emailed to the commission.

## **8. COMMISSIONERS REPORTS, INCLUDING AB1234 REPORTS**

Commissioner Rubio asked if there a possibility of the commission attending conferences in Sacramento or locally for domestic violence or any other that would help the women and girls of this community. Mrs. De La Cruz stated that city does have funds allocated for commissioners to attend conference and or meeting outside of the city.

Mrs. De La Cruz reminded commissioners that the commission serves as an advisory board to the City Council.

## **9. COMMISSIONERS' AGENDA**

### **9a. COMMISSIONER GRACIE RETAMOZA**

#### **1. Consideration of hosting a leadership event.**

Chair Retamoza asked if the survey results conducted at the women event workshops could be shared with Commissioners to know what specific topics, they can focus on for a potential leadership event.

City Clerk, Donna Schwartz informed the commission that they can direct staff to bring back the survey results at the next meeting.

Chair Retamoza directed staff to provide the results via email prior to the next commission meeting.

## **COMMISSIONERS' AGENDA (CONTINUED)**

## **9.a. Continued**

### **2. Discussion on commissions goals.**

Chair Retamoza stated that Ms. De La Cruz provided literature on goals and objectives for the commission.

## **9b. COMMISSIONER JACQUELINE RUBIO**

### **1. Consideration to publish a notice of the Advancement of Women and Girls Commission meetings on the city's newsletter to inform residents the commission has officially begun.**

Ariana De La Cruz, Secretary, stated that staff will coordinate with the communications coordinator to add a notice on the city newsletter announcing the Advancement of Women and Girls Commission has officially begun.

### **2. Consideration to create committee to bring domestic violence awareness.**

Commissioner Rubio would like to form a domestic violence committee to bring domestic violence awareness to the community. This committee could possibly attend conferences in Sacramento and bring back resources for women and girls. She understands that they committee may not be able to be formed this fiscal year, but perhaps in the future.

Ariana De La Cruz, Secretary, reminded the Commission that any creation of any committee would have to come before the City Council for their approval.

### **3. Discussion on roles, responsibilities, and expectations. Networking with our community and community around us.**

Commissioner stated that this item was discussed earlier in the meeting and literature was given to the commission.

City Clerk, Donna Schwartz asked if she could add a comment. She reminded the commissioners to be mindful as they are representing the City when attending events or asked to do something or offered any gifts or anything to contact her to discuss any conflict of interests.

## **10. ADJOURNMENT**

There being no further business coming before this body, at 6:28 p.m. Mrs. De La Cruz adjourned the meeting to Wednesday, July 19, 2023, at 6:00 p.m.

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Ariana De La Cruz, Secretary

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Gracie Retamoza, Chair



# Commission Agenda Report

Agenda Item No. 7.a.

**DATE:** July 19, 2023

**TO:** Honorable Members of the Advancement of Women and Girls Commission

**From:** Ariana De La Cruz, Secretary

**Subject:** WOMEN'S EMPOWERMENT CONFERENCE OPPORTUNITY

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**SUMMARY:** The Advancement of Women and Girls

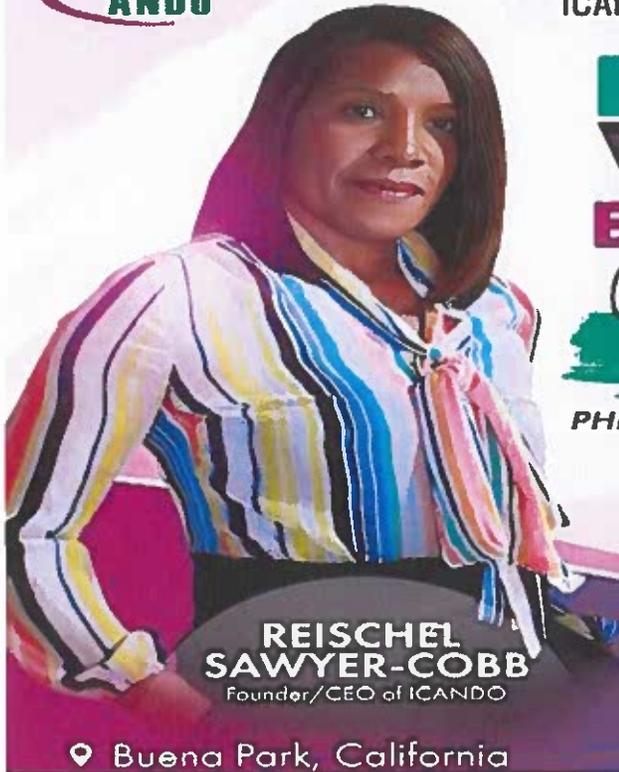
**RECOMMENDED ACTION:** Discussion and/or action.

**FISCAL IMPACT:** Fiscal impact will depend on the activity or event planned by the Commission and approved by City Council.

**DISCUSSION:** The Advancement of Women and Girls Commissioners can attend any conferences/meetings related to the Advancement of Women and Girls. The proposed Women's Empowerment Conference will be held on Saturday, August 26, 2023 in the City of Buena Park. City staff will complete the registration for the interested commissioners via Eventbrite and cover the cost of \$50 per registration.

**ATTACHMENT(S):**

A. Conference Flyer



**REISCHEL SAWYER-COBB**  
Founder/CEO of ICANDO

📍 Buena Park, California

REGISTER VIA **eventbrite**

ICANDO WOMEN EMPOWERMENT ORGANIZATION  
PRESENTS

**3RD ANNUAL**  
**WOMEN'S**  
**EMPOWERMENT**  
*Conference*  
**"POWER OF PURPOSE"**

**PHIL. 4:13** "I CAN DO ALL THINGS THROUGH CHRIST WHO STRENGTHENS ME".

**SATURDAY**  
**AUGUST 26, 2023**

**@**  
**1PM**

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ALL PROCEEDS GO TO THE ICANDO SCHOLARSHIP PROGRAM

"I CAN DO ALL THINGS PURPOSED FOR ME"