



CITY OF SOUTH EL MONTE EMPLOYEE RECOGNITION FORM

1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 * FAX (626) 579-2107



We are committed to providing you with the best experience possible, so when a member of our offices does an exceptional job we want to know why and we welcome your comments.

Please fill out this questionnaire and place it in the box any city facility lobby. Thank you.

Nominees Name _____ **PHONE** _____

Employee Name _____

Please explain why the employee should be recognized for a "SEM Star Award"

Please rate the quality of the service you received from your visit to the City of South El Monte (1 being highly satisfied-5 Not Satisfied)

1 2 3 4 5

Comment _____

Please rate the quality of the service you received from the Employee (1 being highly satisfied-5 Not Satisfied)

1 2 3 4 5

Comment _____

Was the Employee

Courteous? Yes | No

Informative? Yes | No

Prompt and efficient? Yes | No

Comment _____

How frequently do you visit the City of South El Monte?

3-5 times per month 1-2 times per month

Once every 2 months Other