

Gloria Olmos, Mayor
Manuel Acosta, Mayor Pro Tem
Richard Angel, Councilmember
Hector Delgado, Councilmember
Gracie Retamoza, Councilmember



Rene Salas, Interim City Manager
Donna G. Schwartz, City Clerk
Anthony R. Taylor, City Attorney

CITY OF SOUTH EL MONTE

ADJOURNED REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

November 9, 2022, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

SPECIAL NOTICE REGARDING COVID-19

On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during a proclaimed state of emergency. Pursuant to Government Code Section 54953(e) as amended by AB 361, City Council is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically available to all members of the public seeking to observe and to address the local legislative body. Public participation will be allowed via the information below.

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 ext. 3280 or ext. 3220 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 ext. 3280 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540 ext. 3280
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 579-6540 ext. 3220
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Angel, Delgado, Retamoza, Mayor Pro Tem Acosta and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Mayor Gloria Olmos

3. INVOCATION

Pastor Charlie Corum, South El Monte Community Outreach

4. PRESENTATIONS - None

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES FOR OCTOBER 25, 2022

Staff is requesting approval of Minutes for the October 25, 2022 Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Regular City Council Meeting of October 25, 2022.

7.b. to 7.d. next page.

CONSENT CALENDAR (CONTINUED)

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-86, APPROVING WARRANTS FOR THE PERIOD OF OCTOBER 26, 2022 THROUGH NOVEMBER 9, 2022

Authorizing payment of City expenditures for the period October 26, 2022 through November 9, 2022, totaling \$ 1,157,079.21.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-86, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-87, PROCLAIMING A LOCAL EMERGENCY PERSISTS AND AUTHORIZING THE USE OF REMOTE TELECONFERENCE MEETING PROCEDURES BY THE CITY'S LEGISLATIVE BODIES AS AUTHORIZED BY GOVERNMENT CODE SECTION 54953(e) ET SEQ. FOR THE PERIOD OF NOVEMBER 9, 2022 THROUGH DECEMBER 8, 2022

On September 16, 2021, Governor Newsom signed AB 361 into law. AB 361 was made effective October 1, 2021. Pursuant to AB 361, staff recommends consideration of Resolution No. 22-87, proclaiming a local emergency persists and authorizing the use of remote meeting procedures by the City's legislative bodies, which can include meetings held via a virtual platform (e.g. Zoom), for the period of November 9, 2022 through December 8, 2022.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-87, proclaiming a local emergency persists and authorizing the use of alternative meeting procedures by the City's legislative bodies, such as utilizing a virtual platform (e.g. Zoom) for the period from November 9, 2022 through December 8, 2022.

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-88, APPROVING A SALARY ADJUSTMENT FOR THE POSITION OF DIRECTOR OF FINANCE

A classification and compensation study was completed on June 15, 2022, and was approved by council on June 22, 2022 with the findings and recommendation for a salary adjustment for the position of Director of Finance, which is currently vacant. To advertise the vacancy, the City is seeking to align the compensation with surrounding cities and adjust the current maximum of \$145,860.00 annually to the proposed amount of \$169,962.00 annually, effective November 9, 2022.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-88, approving a salary adjustment for the position of Director of Finance to reflect the current competitive compensation.

8. PUBLIC HEARINGS

8.a. **ADOPTION OF ORDINANCE NO. 1261, AMENDING THE SOUTH EL MONTE MUNICIPAL CODE BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31), FIRE CODE (TITLE 32) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO**

Since incorporation, the City has adopted the Los Angeles County building codes by reference. These codes contain essential amendments and additions to the State Building Codes. Included in these amendments are the important chapters for grading, seismic requirements and substandard properties. The State of California adopts and publishes State Building Codes and mandates they become effective throughout the State 180 days after publication.

RECOMMENDED ACTION: Staff recommends City Council take the following action:

1. Conduct a public hearing
2. Take public testimony; and
3. Waive second reading and adopt Ordinance No. 1261, amending the South El Monte Municipal Code by modifying Title 15, Chapters 15.02, 15.04, 15.06, 15.08, 15.10, 15.12, 15.14 and 15.16 thereof, by adopting by reference the 2023 Los Angeles County Building Code (Title 26), Electrical Code (Title 27), Plumbing Code (Title 28), Mechanical Code (Title 29), Residential Code (Title 30), Green Building Standards Code (Title 31), Fire Code (Title 32), and Existing Building Code (Title 33), with certain amendments, additions and deletions thereto.

9. GENERAL BUSINESS

9.a. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-89, APPROVING A FACILITY USE AGREEMENT WITH CALIFORNIA STATE UNIVERSITY NORTHRIDGE (CSUN)**

The proposed Facility Use Agreement between the City of South El Monte (City) and California State University Northridge, Tseng College (CSUN) will allow CSUN to use the City Council Chambers as an off-site campus facility to offer a Master's course in Public Administration every Friday beginning January 27, 2023 to December 31, 2024 from 8:00 a.m. to 3:00 p.m. Under this agreement, the City of South El Monte will follow the Reservation Regulations and Fee Schedule to charge CSUN an hourly rate of \$25.00 for the use of the City Council's Chambers.

RECOMMENDED ACTION: Staff Recommends City Council adopt Resolution No. 22-89, approving a Facility Use Agreement between the City and CSUN to offer a Master's course in Public Administration held in the City of South El Monte City Council Chambers.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. LETTER FROM THE SOUTH EL MONTE EMPLOYEES ASSOCIATION (SEMEA) REQUESTING SPONSORSHIP FOR THE ANNUAL SOUTH EL MONTE EMPLOYEE HOLIDAY RECOGNITION DINNER

The South El Monte Employees Association is requesting a \$2000 sponsorship for the Annual South El Monte Employee Holiday Recognition Dinner, which includes acknowledgment of sponsorship signs placed on tables, venue, and dinner.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider sponsorship in the amount of \$2000 for the Annual South El Monte Employee Holiday Recognition Dinner.

11.b. LETTER FROM SOUTH EL MONTE COMMUNITY OUTREACH (SEMCO) REQUESTING THE USE OF THE CITY'S COMMUNITY CENTER PARKING LOT TO HOST A THANKSGIVING FOOD DRIVE

SEMCO is requesting the use of the City's Community Center Parking Lot to host their annual Thanksgiving Food Drive on Tuesday, November 22, 2022, from 8:00 a.m. to 4:00 p.m.

RECOMMENDED ACTION: Staff Recommends City Council discuss and consider the request made by SEMCO to host their annual Thanksgiving Food Drive at the Community Center parking lot.

11.c. LETTER FROM SUPER BINGO CLUB REQUESTING PERMISSION TO MAKE A DONATION TO THE SOUTH EL MONTE SENIOR SERVICES DIVISION

The Super Bingo Club wishes to donate \$13,591.62 to the Senior Services Division to be used to purchase items for the benefit of seniors who attend the South El Monte Senior Center.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider acceptance of the monetary donation of \$13,591.62 by the Super Bingo Club to the Senior Services Division.

12. COUNCILMEMBERS' AGENDA - None

13. CLOSED SESSION

13.a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)

Title: Interim City Manager

13.b. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL INITIATION OF LITIGATION

Pursuant to Government Code Section 54956.9 – (one case)

14. ADJOURNMENT

Tuesday, December 13, 2022, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this DATE.



City Clerk, CMC