



Gloria Olmos, Mayor/Chairperson
Richard Angel, Mayor Pro Tem/
Vice Chairperson
Manuel Acosta, Councilmember/
Boardmember
Hector Delgado, Councilmember/
Boardmember
Gracie Retamoza, Councilmember/
Boardmember

Rachel Barbosa, City Manager/
Executive Director
Donna G. Schwartz, City Clerk/
Secretary
Anthony R. Taylor, City Attorney/
General Counsel

CITY OF SOUTH EL MONTE

REGULAR MEETINGS OF THE SOUTH EL MONTE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT

AGENDA

June 22, 2021, 6:00 PM
(Via Zoom Webinar)

SPECIAL NOTICE REGARDING COVID-19

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes the City Council to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. All requirements of the Brown Act requiring the physical presence of Council Members, staff, or the public as a condition of participation in or quorum for a public meeting have been waived.

Public participation will be allowed via the information below.

To view Live Meetings, use Zoom link below:

Join Zoom Meeting (View and/or Participate ONLY during PUBLIC COMMENT)

Link: <https://us02web.zoom.us/j/84494206382>

Webinar ID: 844 9420 6382

Or

Call In: 1 669 900 6833, when prompted, enter 84494206382#

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 ext. 3280 to

leave a voicemail message. All comments received an hour before the scheduled meeting will be added to the City Council agenda as part of the public comment.

MEETINGS

The [City Council](#) holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular and Adjourned Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540 ext. 3280
Cell (626) 274-0412

Paola Lara, Deputy City Clerk
Ph (626) 579-6540 ext. 3220
Cell (626) 374-1998.

[Agenda Begins on the Following Page]

1. **ROLL CALL** – Councilmembers: Acosta, Delgado, Retamoza, Mayor Pro Tem Angel, and Mayor Olmos
2. **PLEDGE OF ALLEGIANCE** - Councilmember Hector Delgado
3. **INVOCATION** - Ruby Rose Yepez, Planning Commissioner
4. **PRESENTATIONS**

4.a. **SHERIFF'S DEPARTMENT REPORT FOR THE MONTH OF MAY 2021**

City Council to receive a report from the Sheriff's Department and discuss matters concerning law enforcement in the City.

4.b. **CODE ENFORCEMENT AND PUBLIC SAFETY DEPARTMENT REPORT FOR THE MONTH OF MAY 2021**

City Council to receive and file a report from Code Enforcement Division of the Community Development Department on code enforcement and public safety activities during May 2021.

4.c. **PRESENTATION BY ACTIVE SGV ON CLEAN MOBILITY ASSESSMENT**

5. **APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. **PUBLIC COMMENT**

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker may speak up to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. With respect to non-public hearing items, speakers shall provide their comments at this time. During public hearing, speakers are encouraged to speak at the time the public hearing item is presented. Any documents for review should be presented to the City Clerk for distribution.

7. **CONSENT CALENDAR**

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF REGULAR CITY COUNCIL MEETING MINUTES FOR JUNE 8, 2021

Staff seeks Council approval of the Minutes for the Regular City Council Meeting held Tuesday, June 8, 2021.

RECOMMENDED ACTION: Staff recommends City Council approve the Regular City Council Meeting Minutes of June 8, 2021.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-31, APPROVING WARRANTS FOR THE PERIOD OF JUNE 9, 2021 THROUGH JUNE 22, 2021

Authorizing payment of City expenditures for the period of June 9, 2021 through June 22, 2020 totaling \$1,237,101.05

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 21-31, authorizing payment of City expenditures.

7.c. PROPOSED DARK COUNCIL MEETING DATES FOR MONTH OF AUGUST 2021

Staff is requesting City Council "go dark" on Tuesday, August 10, 2021 and Tuesday, August 24, 2021, as the City Council will be taking a recess during the month of August 2021.

RECOMMENDED ACTION: Staff recommends City Council approve "going dark" on Tuesday, August 10, 2021 and Tuesday, August 24, 2021.

7.d. CONSIDERATION OF RESOLUTION NO. 21-36, APPROVING AGREEMENT WITH ECOLANE USA, INC FOR A DEMAND-RESPONSIVE SCHEDULING AND DISPATCHING SOFTWARE SYSTEM

The City of South El Monte was awarded a grant with the Federal Transit Administration ("FTA") Section 5310 Program – The Enhanced Mobility of Seniors and Individuals with Disabilities Program. The FTA Section 5310 Program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. Funds were allocated in the FTA grant to purchase a paratransit routing and scheduling software package and the associated hardware.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 21-36, approving and authorizing City Manager to negotiate and execute agreement with Ecolane USA, Inc (Ecolane).

7.e. **CONSIDERATION OF RESOLUTION NO. 21-37, APPROVING AMENDMENT NO. 5 TO EXTEND EXISTING AGREEMENT SUBAWARD NUMBER ENP202110 WITH THE COUNTY OF LOS ANGELES FROM JULY 2021 - JUNE 2022 FOR THE ELDERLY NUTRITION PROGRAM SERVICES**

On June 23, 2020, a one-year agreement between the County of Los Angeles through its Department of Workforce Development, Aging and Community Services (the “County”) and the City of South El Monte (the “City”) was entered into to assist with the funding for the City’s Elderly Nutrition Program Services (the “Agreement”). The agreement will expire on June 30, 2021. This Amendment will extend the agreement to June 30, 2022 to provide baseline funding for the Elderly Nutrition Programs during Fiscal Year (FY) 2021-22. Staff is requesting for City Council to authorize the City Manager to enter into an agreement with the County to continue providing nutrition services for seniors.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 21-37, approving Amendment No. 5 extending existing agreement Subaward Number ENP202110 with the County of Los Angeles and authorizing City Manager, or her designee, to execute said agreement.

7.f. **CONSIDERATION OF RESOLUTION NO. 21-38, APPROVING AMENDMENT NO. 8 EXTENDING THE LOWER TIER SUBAWARD AGREEMENT BETWEEN HUNTINGTON CULINARY AND THE CITY OF SOUTH EL MONTE FOR THE ELDERLY NUTRITION PROGRAM TO DECEMBER 31, 2021**

On May 26, 2020, the City Council approved a culinary services agreement with Huntington Culinary for a term of one-year for a total compensation not to exceed \$235,654.20 for FY 20-21. The one-year contract for culinary services with Huntington Culinary is set to expire on June 30, 2021. Staff recommends extending the contract to December 31, 2021 to allow for sufficient time to conduct a competitive bidding process per City's Purchase Order Manual.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 21-38, extending the current term to December 31, 2021 and authorize City Manager to execute Amendment No. 8 to agreement with Huntington Culinary to allow sufficient time to conduct a competitive bidding process for culinary services.

7.g. **CONSIDERATION OF RESOLUTION NO. 21-39, AMENDING CONTRACT WITH HUNTINGTON CULINARY FOR AN INCREASE IN COMPENSATION TERMS AND AUTHORIZING A BUDGET INCREASE OF \$84,345.80 TO THE FISCAL YEAR (FY) 2020-2021 BUDGET**

On May 26, 2020, the City Council awarded a contract for culinary services to Huntington Culinary for a term of one year for a total compensation not to exceed \$235,654.20 for FY 20-21, matching the FY 19-20 award amount of \$235,654.20, to provide culinary services for the City's Elderly Nutrition Program. Due to the COVID-19 Pandemic and the California Safer at Home Initiative the City experienced a 64% increase in the number of meals served to eligible South El Monte senior residents each week.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 21-39, amending the contract with Huntington Culinary to increase the compensation terms from \$235,654.20 to a total not-to-exceed amount of \$320,000 and authorize a \$84,345.80 budget increase to the FY 2020-21 budget.

7.h. **CONSIDERATION OF RESOLUTION NO. 21-40, APPROVING FIRST AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH COMMUNITY DEVELOPMENT DIRECTOR**

Approve the attached resolution amending employment agreement for Community Development Director, Colby Cataldi.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 21-40, authorizing the Mayor to execute the first amendment to employment agreement with Mr. Cataldi.

PUBLIC HEARING ON NEXT PAGE....

8. PUBLIC HEARINGS

8.a. CONSIDERATION AND APPROVAL OF ORDINANCE NO. 1253, ADDING CHAPTER 13.14 "ORGANIC WASTE DISPOSAL REDUCTION" TO TITLE 13 "PUBLIC SERVICES" OF THE CITY OF SOUTH EL MONTE MUNICIPAL CODE

The California Integrated Waste Management Act of 1989 (the "Act") established a solid waste management process that requires local jurisdictions to adopt and implement plans to reduce the amount of solid waste generated within their jurisdictions and to maximize reuse and recycling. Several times over the past decade, the California Legislature has amended and added provisions to the Act. For example, AB 1826 and SB 1383 amended the Act to include provisions regarding organic waste recycling, and AB 341 amended the Act to, among other things, require commercial waste generators to arrange for recycling services. The City's current Municipal Code provisions concerning solid waste management, most of which have not been updated since 1994, are out of date and lack many of the provisions required by the Act and recent legislation.

RECOMMENDED ACTION: Staff recommends City Council waive first reading and introduce Ordinance 1253, adding Chapter 13.14 "Organic Waste Disposal Reduction" to Title 13 "Public Services" of the City of South El Monte Municipal Code.

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-43, ACCEPTING UNITED STATES DEPARTMENT OF ENERGY (DOE) AWARD FUNDS AND AUTHORIZING CITY MANAGER OR DESIGNEE TO ENTER INTO A COOPERATIVE AGREEMENT FOR SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT

The City of South El Monte submitted a U.S. Department of Energy (DOE) cooperative agreement application for a project involving installation of energy efficiency measures in three (3) municipal buildings. To ensure receipt of award funding for the project, the City Council must adopt a resolution designating the City Manager or designee as the authorized official to execute cooperative agreement.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 21-43, accepting funding from DOE and authorizing City Manager or designee to enter into a cooperative agreement for the South El Monte Autonomous Building Controls Retrofit project.

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-42, ADOPTION OF FISCAL YEAR (FY) 2021-22 ANNUAL BUDGET

On May 25 and June 8, 2021, the City Council reviewed the City Manager's recommended General, Special Revenue, and Capital improvement budgets. Staff recommended General Fund Revenues of \$17,671,023 and Expenditures of \$17,370,065 for a net increase of \$300,958 in the General Fund. In addition, Special Revenue Funds budgeted revenue were \$9,549,394 and expenditures of \$6,556,179 for a net increase of \$2,993,215. On a City-wide basis, the net increase in fund balances was \$3,294,173. Subsequently nine adjustments were identified which increased the City-wide budget surplus by \$741,617. The final net increase in fund balance is now \$4,035,790.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 21-42 approving the FY 2021-22 Budget which encompasses the General Fund, Special Revenue Funds, and Capital Improvement Projects.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS:

AB 1234 requires that councilmembers must briefly report, orally or in writing, on meetings attended at City expense (for example, Contract City and League of California Cities Conferences, ICSC conferences, etc.) at the City Council meeting following the meeting.

11. CORRESPONDENCE – None.

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER HECTOR DELGADO

1. Consideration of hiring an additional Los Angeles County Deputy/Sergeant to our South El Monte (SEM) Team to impact the rise in crime in South El Monte. Measure ES will generate over \$1 million dollars in sales tax revenue to cover the cost of this vital position.

12.b. MAYOR PRO TEM RICHARD ANGEL

1. Staff to present residential driveway permit process.
2. Implementation of Senior Citizen recreational lap swim and water exercise program.

13. CLOSED SESSION – None.

14. RECESS COUNCIL MEETING

15. ANNOUNCEMENT BY THE CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, Board Members do not receive any compensation or stipend for attending the Successor Agency meeting.

SUCCESSOR AGENCY MEETING

16. CALL TO ORDER AND ROLL CALL

Board Members: Acosta, Delgado, Retamoza, Vice Chairperson Angel, and Chairperson Olmos

17. APPROVAL OF AGENDA

This is the time for the Board to remove any items from the consent calendar for individual consideration, table, continue, add items, or to make a motion to rearrange the order of this agenda.

18. PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.

19. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Board during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

19.a. CONSIDERATION AND APPROVAL OF THE REGULAR SUCCESSOR AGENCY MEETING MINUTES - MAY 25, 2021

Staff seeks Agency Board approval of the Minutes of the May 25, 2021 meeting.

RECOMMENDED ACTION: Staff recommends the Agency Board approve the Regular Successor Agency Meeting Minutes of May 25, 2021.

19.b. PROPOSED DARK SUCCESSOR AGENCY MEETING DATES FOR MONTH OF AUGUST 2021

Each year during the month of August, the Successor Agency Board takes a recess and does not hold meetings. If there is a need, a special meeting can be held during the month of August.

RECOMMENDED ACTION: Staff recommends the Successor Agency Board approve "going dark" on Tuesday, August 24, 2021.

20. EXECUTIVE DIRECTOR'S AGENDA

21. ADJOURNMENT OF SUCCESSOR AGENCY MEETING

22. RECONVENE AND ADJOURN COUNCIL MEETING

Tuesday, July 13, 2021, 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 17th day of June 2021.



City Clerk, CMC