



Gloria Olmos, Mayor
Richard Angel, Mayor Pro Tem
Manuel Acosta, Councilmember
Hector Delgado, Councilmember
Gracie Retamoza, Councilmember

Anthony R. Taylor, City Attorney
Rachel Barbosa, City Manager
Donna G. Schwartz, City Clerk

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

February 9, 2021 at 6:00 PM
City Council Chambers
1415 Santa Anita Avenue
South El Monte, CA 91733

SPECIAL NOTICE REGARDING COVID-19

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes the City Council to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. All requirements of the Brown Act requiring the physical presence of Council Members, staff, or the public as a condition of participation in or quorum for a public meeting have been waived.

Public participation will be allowed via the information below.

TELECONFERENCE

Members of the public will have access to listen to and participate in the meeting by calling the Toll-Free number 1-888-204-5987, Access Code: 9671457#.

Callers should remain on the line to listen to meeting. If you wish to speak during public comment or on a specific agenda item, please wait for the Mayors instruction to dial 10, and you will be placed in the queue. You will experience a moment of silence until you are asked to announce your name and share your comments.

Remain on the line to go back into listen mode.

LIVE TELECAST

The public may also view a live telecast online under "Upcoming Events" at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 to leave a voicemail message. All comments received an hour before the scheduled meeting will be added to the City Council agenda as part of the public comment.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular and Adjourned Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact Donna G. Schwartz, CMC, City Clerk at (626) 579-6540 ext. 3280 or Cell (626) 274-0412 or Robert Molina, Interim Deputy City Clerk at (626) 579-6540 ext. 3220 or Cell (626) 374-1998.

[Agenda Begins on the Following Page]

1. **ROLL CALL** - Councilmembers: Acosta, Delgado, Retamoza, Mayor Pro Tem Angel, and Mayor Olmos
2. **PLEDGE OF ALLEGIANCE** - Councilmember Gracie Retamoza
3. **INVOCATION** - Patricia Garrett, Faith Dominion Church, South El Monte
4. **PRESENTATIONS** - None

4.a. **HONORABLE SENATOR SUSAN RUBIO, REPRESENTING THE 22ND DISTRICT, PRESENTING A LEGISLATIVE UPDATE INCLUDING SENATE BILL 91 THE GOVERNOR'S EVICTION MORATORIUM**

5. **APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. **PUBLIC COMMENT**

Speakers may provide public comment on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker may speak for up to five minutes. With respect to non-public hearing agenda items, speakers shall provide their comments at this time. With respect to public hearing agenda items, speakers are encouraged to speak during the public hearing if they want their comments to be included in the record of the public hearing. Unless a majority of the Council objects, the Mayor may provide to speakers more or less time to speak. Any documents for review should be presented to the City Clerk for distribution.

7. **CONSENT CALENDAR**

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. **CONSIDERATION AND APPROVAL OF SPECIAL MEETING AND REGULAR CITY COUNCL MEETING MINUTES FOR JANUARY 26, 2021**

Staff seeks Council approval of the Minutes for the Special Meeting and Regular City Council Meeting held January 26, 2021.

RECOMMENDED ACTION: Staff recommends City Council approve the Special Meeting and Regular City Council Meeting Minutes of January 26, 2021

7.b. CONSIDERATION OF RESOLUTION NO. 21-08, APPROVING WARRANTS FOR THE PERIOD OF JANUARY 27, 2021 THROUGH FEBRUARY 09, 2021

Authorizing payment of City expenditures for the period of January 27, 2021 through February 09, 2021 totaling \$864,216.87

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 21-08, authorizing payment of City expenditures.

7.c. CONSIDER AUTHORIZATION CITY STAFF TO FULLY RELEASE BONDS IN ACCORDANCE WITH THE SUBDIVISION IMPROVEMENT AGREEMENT FOR TENTATIVE MAP NO. 73087

On March 8, 2016, per Resolution No. 16-15, the South El Monte City Council authorized staff to record the final map and enter into a Subdivision Improvement Agreement (SIA) for Tentative Map No. 73087. All project offsite improvements were approved by the City on October 2019. Per Section 6 of the Subdivision Improvement Agreement entitled "Release of Securities of the Subdivision Improvement Agreement," the final release of performance securities is required.

RECOMMENDED ACTION: Staff recommends City Council authorize City Staff to fully release the bonds in accordance with the Subdivision Improvement Agreement for Tentative Map No. 73087.

7.d. LOS ANGELES COUNTY DEVELOPMENT AUTHORITY (LACDA) TO ADMINISTER THE CITY'S SMALL BUSINESS GRANT PROGRAM

City staff and Los Angeles County Development Authority (LACDA) are collaborating to administer our Community Development Block Grant (CDBG) funded Small Business Grant Program. This opportunity to partner with Los Angeles County Development Authority (LACDA) will leverage our outreach and administrative services to most effectively provide COVID Relief resources to South El Monte's business community. This partnership with Los Angeles County Development Authority (LACDA) will provide more effective, seamless services by jointly deploying resources to maximize our ability to provide the business community financial relief during the pandemic. Partnering with Los Angeles County Development Authority (LACDA) will assist the City in meeting its objective to financially assist the business community, while meeting its 2019-2020 CDBG drawdown requirements.

RECOMMENDED ACTION: City Council to receive and file staff report.

7.e. CONSIDERATION FOR AUTHORIZATION TO SEEK REQUEST FOR PROPOSAL (RFP) FOR A DEMAND-RESPONSIVE SCHEDULING AND DISPATCHING SOFTWARE SYSTEM

Staff seeks City Council approval to solicit proposals from qualified software providers to deliver a Demand-Responsive Scheduling and Dispatching Software System that can be used to schedule, route, and dispatch Dial-A-Ride (ADA) trips for the City's Transportation Division.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP to solicit proposals from qualified software vendors to provide a paratransit routing and scheduling software system to optimize the City's Transportation Services.

7.f. CONSIDERATION OF AUTHORIZATION TO SEEK REQUEST FOR PROPOSAL (RFP) FOR INSURANCE BROKERAGE SERVICES

The City of South El Monte currently obtains liability and workers compensation insurance through the California Joint Powers Insurance Authority (CalJPIA). The City is considering leaving the CalJPIA based upon the desire to stabilize the escalating premium increases that have been experienced in recent years. In order to determine if there are more cost-effective options available, it was determined that an RFP for broker services be performed. Should it turn out that after going into the marketplace that the CalJPIA remains a cost-effective approach for securing insurance, the City will remain with them for another year.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP for qualified firms to perform insurance brokerage services.

8. PUBLIC HEARINGS - None

9. GENERAL BUSINESS

9.a. CONSIDERATION OF ORDINANCE NO. 1251, AMENDING SOUTH EL MONTE'S MUNICIPAL CODE SECTION 2.48.020 OF CHAPTER 2.48 TO REDUCE THE NUMBER OF COMMISSIONERS ON THE COMMUNITY SERVICES COMMISSION FROM SEVEN TO FIVE COMMISSIONERS AND SECTIONS 2.48.040, 2.56.070 AND 2.58.070, REQUIRING COMMISSION CHAIRS TO ROTATE

City Council wishes to decrease the membership on the Community Services Commission from seven (7) members to five (5) members and to amend the term of chairperson from one (1) year to two (2) months on the Community Services Commission, Patriotic Commission and Planning Commission.

RECOMMENDED ACTION: Staff recommends City Council waive first reading and introduce Ordinance No. 1251, amending Section 2.48.020 to reduce the size of the Community Services Commission and Sections 2.48.070, 2.56.070 and 2.58.070 requiring the chairpersons rotate; and set said ordinance for adoption at the next regular city council meeting.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234 requires that councilmembers must briefly report, orally or in writing, on meetings attended at City expense (for example, Contract City and League of California Cities Conferences, ICSC conferences, etc.) at the City Council meeting following the meeting.

11. CORRESPONDENCE - None

12. COUNCILMEMBERS' AGENDA - None

13. CLOSED SESSION

13.a. CONFERENCE WITH LABOR NEGOTIATOR GOVERNMENT CODE SECTION 54957.6

City Negotiator: City Manager Employee Organizations: South El Monte Employees Association and the South El Monte Executive Management Team Association

13.b. CONFERENCE WITH LEGAL COUNSEL GOVERNMENT CODE SECTION 54956.9 - EXISTING LITIGATION - [TWO CASES]

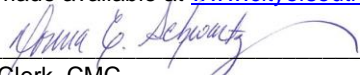
Sanjay Patel et al v. City of South El Monte et al, USDC (Central District of California) CV-18-4077-GWNdr/rfk

Sanjay Patel et al. v. City of South El Monte et al, LASC BC720458

14. ADJOURNMENT

Tuesday, February 23, 2021 at 5:30

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 4th day of February 2021.



City Clerk, CMC